

## **ROLL CALL**

Vice President Engel called the September 23, 2024 meeting of the Oglesby Public Library Board of Trustees to order at 6:31pm.

Members present: Clinard, Cullinan, Engel, Porter, Vollmer (Sarah), Watson

Members absent: Vollmer (Rich)

## **PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

There was no public comment on agenda items only.

## **APPROVAL OF MINUTES**

*There was a motion made by Vollmer (Sarah) to approve and place on file the minutes as presented for the August 19, 2024 regular meeting.*

*There was a motion made by Watson to approve and place on file the minutes as presented for the September 10, 2024 decennial committee meeting.*

## **MONTHLY BILLS**

*There was a motion made by Vollmer (Sarah) to approve and place on file the August 2024 bills; seconded by Clinard.*

AYE: Clinard, Cullinan, Engel, Porter, Vollmer (Sarah), Watson

**Motion passed.**

## **REPORTS**

There was no president's report.

Secretary Clinard noted in the treasurer's report that the library was currently at 56% of its revenue for the current fiscal year, while being at 18% of its expenses. She noted that while we were a little bit above where we anticipated in terms of payroll, that it wasn't anything with which the board should be concerned.

*There was a motion made by Porter to approve and place on file the treasurer's report.*

During the director's report, Secretary Clinard asked if the library had inquired into Surf Internet. Director Sheedy responded that since the library is now an e-rate recipient the service went out to bid. Surf Internet did not submit a bid. It was our e-rate consultant's recommendation that we remain with Xfinity. Our current contract expired in April but no changes have been made by Xfinity. Director Sheedy noted that the consultant wasn't sure if there will eventually be a change in our billing.

*There was a motion made by Watson to approve and place on file the director's report.*

## **CORRESPONDENCE**

A thank you postcard regarding the library's contribution to the "We Are Oglesby" basket raffle for the recent car show was presented.

Rich Vollmer submitted a typed document that was presented to Engel by Sarah Vollmer. This document transcribed a text message sent to Rich Vollmer on June 9 that was sent by Bill Hunt. Sarah Vollmer communicated Rich Vollmer's request that the document be read aloud, placed on file and recorded in the minutes as presented:

Hello Rich, I hope you're doing well. Allow me a couple of observations. I'm not prone to criticism but I'm quick to address issues. The recent book sale was an overall success, Lynn strives to always exceed expectations and for the most part she's successful. The board should be ashamed of their conduct and lack of participation. The idea that Lynn and I would devote so many hours to a sale that grossed \$900. Without a minute of Board Participation is ridiculous. Lynn set a modest goal of \$1000.00 not necessarily attainable but a goal nonetheless. I find it unconscionable that not one Board member participated or bothered to attend a shame. Of course I'm not pointing you out. I understand your situation, but as Board President it's incumbent that you support your Director. I find it a pleasure to work for the library. After a career of being an executive with the government and private industry. I wanted to do my part for the community. If you feel I'm overstepping my boundaries. I really don't care. I'm a taxpayer and advocate for the library. Please do better. I think you are a good man that's why I'm reaching out to you.

Vice President Engel noted that the book sale was during working hours and that he showed up one of the days to look around and ask if anything needed done. Secretary Cullinan said he probably could have been there and that it must have slipped his mind. He apologized to Director Sheedy and said he wished that Bill's concerns would have been provided off the record. Treasurer Clinard said that she feels as if she gives her time, but this particular event would have been inconvenient for her to attend. Vice President Engel noted current board members have full-time employment and that is a factor that can cause said issue.

## UNFINISHED BUSINESS

John's Service and Sales is going to start working on HVAC the first week of October. It was noted that the library needs to get an electrician to make sure our current infrastructure is sufficient to run the new north system. John wants the library to decide on an electrician as soon as possible. Director Sheedy asked if the board wanted two bids to compare; Porter said it wouldn't hurt to bid it out. The board discussed possible electricians. Porter suggested Chad Thrasher from Peru. Vice President Engel asked if he was licensed with the city. Secretary Clinard raised a point about prevailing wage. Porter suggested VJF contracting. Other suggestions were Scheri Electric and Guisti. Lynn added Rich Vollmer had mentioned the city electrical inspector. It was noted that there is no need to bid the work, as the work would be under the statutory threshold. Director Sheedy anticipated the work would not be as expensive as the previous HVAC system. Secretary Cullinan asked if there was any reason not to bid it out and get estimates. Vice President Engel suggested getting someone who has enough time and thus can get the job done the quickest.

## NEW BUSINESS

*There was a motion made by Vollmer (Sarah) to approve the Audit of the Secretary and Secretary's records for FY 24; seconded by Porter.*

AYE: Clinard, Cullinan, Engel, Porter, Vollmer (Sarah), Watson

### **Motion passed.**

It was noted the date the September 25, 2023 was called to order is incorrect in those minutes.

*There was a motion made by Clinard to amend the September 25, 2023 minutes with the correct date; seconded by Vollmer (Sarah).*

AYE: Clinard, Cullinan, Engel, Porter, Vollmer (Sarah), Watson

### **Motion passed.**

*There was a motion made by Clinard to approve the FY 24 Illinois Public Library Annual Report; seconded by Vollmer (Sarah).*

AYE: Clinard, Cullinan, Engel, Porter, Vollmer (Sarah), Watson

### **Motion passed.**

*There was a motion made by Vollmer (Sarah) to approve the submission of Decennial Committee's report to the LaSalle County Board; seconded by Porter.*

AYE: Clinard, Cullinan, Engel, Porter, Vollmer (Sarah), Watson

**Motion passed.**

Treasurer Clinard asked if the board needed to decide on the director's benefit package now. Director Sheedy replied in the affirmative, noting that it needs to happen because of some issue with the system. Treasurer Clinard said when the board first discussed insurance, it said it would pay 100 percent of the insurance. Secretary Cullinan said the cost is going up 11% and asked how much of that is just "the cost of doing business". There was discussion about broaching this issue in the fall when raises are given. Treasurer Clinard said that she wasn't suggesting one thing or another. Secretary Cullinan said he pays some of the premium at his job and that was something to consider, but for now, he recommended discussing that issue later and paying 100 percent of the premium now.

*There was a motion made by Watson to approve the library would continue to pay 100 percent of the health insurance premium for the library director for the 2025 calendar year; seconded by Porter.*

AYE: Clinard, Cullinan, Engel, Porter, Vollmer (Sarah), Watson

**Motion passed.**

Secretary Cullinan asked Treasurer Clinard if the board was still good appropriations-wise after approving the director's benefit package. Treasurer Clinard responded yes and noted that the board has about 5 percent of wiggle room and to remember the increase cost for the health benefit only impacts the budget from January through June.

*There was a motion made by Clinard to approve the FY 24-25 working budget; seconded by Porter.*

AYE: Clinard, Cullinan, Engel, Porter, Vollmer (Sarah), Watson

**Motion passed.**

*There was a motion made by Vollmer (Sarah) to approve and place on file the annual budget and appropriations with the County Clerk; seconded by Watson.*

AYE: Clinard, Cullinan, Engel, Porter, Vollmer (Sarah), Watson

**Motion passed.**

The "A Matter of Balance" program was discussed. The program would help seniors who are afraid of falling. There is a class discussion as well as exercises to help prevent falling. Director Sheedy noted that insurance companies are wary of this type of activity. She noted

that participants don't sign a waiver, but rather a form. Utica Insurance told her that they don't love the idea, but they are otherwise fine with it as long as the instructors have their own insurance. It was noted that IVCC is looking at offering it. Director Sheedy noted that she wouldn't normally bring a programming decision in front of the board, but wanted to in this case, as other libraries have had incidents where their insurance was dropped.

There was a motion by Porter to approve the Matter of Balance program; seconded by Clinard.

AYE: Clinard, Watson, Porter, Cullinan

NAY: Engel, Vollmer

Motion passed.

The board ultimately left it up to Director Sheedy's discretion as to whether the library will host the Matter of Balance program.

There was no executive session.

There was no public comment.

### **ADJOURNMENT**


Prior to adjournment, Sarah Vollmer submitted a letter dated September 23, 2024. The letter immediately tendered her resignation due to no longer living in the library district. She noted that she was grateful for the opportunity to serve.

*There was a motion to adjourn at 7:27 pm by Watson; seconded by Porter.*

AYE: Clinard, Cullinan, Engel, Porter, Vollmer (Sarah), Watson

**Motion passed.**

**MEETING ADJOURNED**



Josh Engel  
Vice President



Austin Cullinan  
Secretary