

Oglesby Public Library
Regular Meeting Minutes
Tuesday, December 19, 2023

Present; Rich Vollmer, Karen Watson, Mike Porter, Becky Clinard, Sarah Vollmer

Absent: Josh Engel, Austin Cullinan

Special Guests: Greg and Mrs. McDermott

President Vollmer opened meeting with Roll Call at 6:30 PM.

No public comments.

Clinard motioned to accept and place on file Regular meeting minutes from Monday, November 27, 2023.

Porter motioned to accept and place on file Finance Committee meeting minutes from Tuesday, November 21, 2023.

Clinard motioned to accept monthly bills as presented. Vollmer, S. 2nd. All aye.

Reports

President Report- Porter motioned to accept and place on file.

Treasurer Report- Porter motioned to accept and place on file.

Director Report- Clinard motioned to accept and place on file.

Correspondence

Rich shared several pieces of correspondence with the board.

Unfinished Business

Home Delivery Service Policy was reviewed, and Porter motioned to approve. Clinard 2nd. All Aye.

Collection Development and Management Policy was reviewed. With making a revision on #8 on the Request for Reconsideration of Library Materials Form, Porter motioned to approve. Clinard 2nd. All aye.

Employee Benefits Policy was reviewed. Clinard motioned to approve as presented. Porter 2nd. All aye.

Old Business

Accrued Sick Leave was discussed with several different options. Clinard motioned to table this till January's meeting. Porter 2nd. All aye.

New Business

Annual report

Annual Treasurer's Report: Vollmer, S. motioned to accept. Watson 2nd. All aye.

Annual Financial Report-Comptroller's Report: Clinard motioned to accept the Comptroller Report. Porter 2nd. All Aye.

Investments

CD- Reviewed options of where to possibly open a short-term Certificate of Deposit. After discussion, Vollmer, S. motioned to invest \$40,000 in a CD at Eureka for a 6-month term. All aye, except Porter who passed. Motion carried.

E-Rate Reimbursement – Clinard motioned for Library to get a discounted monthly bill from Comcast. Porter 2nd. All Aye.

Reviewed Chapter 6 of Core Standards

Executive Session

At 7:40 PM, President Vollmer motioned to enter Executive Session. Vollmer, S. 2nd. At 8:04 PM Vollmer, S. motioned to leave Executive Session. Watson motioned to resume Regular Meeting. Vollmer, S. 2nd. All aye.

Clinard motioned to pay out to our Library Director for unused vacation time for 2023 anticipating a week of vacation being carried over to January, 2024. Porter 2nd. All aye.

Vollmer, S. motioned to adjourn at 8:07 PM. Watson 2nd. All aye.