

Oglesby Public Library Board of Trustees

Regular Meeting Minutes

Open Session

February 4, 2025

Convened at the Oglesby Public Library (111 S Woodland Ave, Oglesby, IL 61348)

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**ROLL CALL**

Vice President Engel called the February 4, 2025, meeting of the Oglesby Public Library Board of Trustees to order at 6:30pm.

Members present: Clinard, Cullinan, Engel, Watson

Members absent: Porter, Vollmer

Guests present: Sue Van De Wyngaerde

**PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

There was no public comment on agenda items only.

**APPROVAL OF MINUTES**

*There was a motion made by Watson to approve and place on file the minutes for the December 16, 2024, regular meeting.*

*There was a motion made by Clinard to approve and place on file the closed session minutes for the December 16, 2024, regular meeting, contingent on Clinard's suggested revisions.*

**MONTHLY BILLS**

*There was a motion made by Watson to approve and place on file the January 2025 bills; seconded by Clinard.*

AYE: Clinard, Cullinan, Engel, Watson

**Motion passed.**

**REPORTS**

There was no president's report.

Treasurer Clinard noted that the library was through roughly 50 percent of FY25, while being at roughly 44 percent of projected payroll and 39 percent of projected expenses.

*There was a motion made by Clinard to approve and place on file the treasurer's report.*

Director Sheedy noted that the cost of the library's website is going up due to increased regulations regarding ADA accessibility. Clinard and Watson noted how heavy they perceived the increase to be. Director Sheedy noted that the increased cost was due to the website host, Streamline, paying for a team of lawyers to defend libraries against potential claims of ADA violations. She further noted that the library is paying less than any new account for Streamline. Lastly, she shared that the library would not be hosting its scheduled bingo event for logistical reasons, that there would be a Wits Workout program hosted by Bonnie Claudnic, and that the library's license to show movies was renewed via an anonymous donation. Watson inquired into what was being done for "Love my Library Day"; Director Sheedy responded that there would be a walk-in reception with refreshments.

*There was a motion made by Watson to approve and place on file the director's report.*

### **CORRESPONDENCE**

There was no correspondence.

### **UNFINISHED BUSINESS**

The oath of office was administered to Sue Van De Wyngaerde by the chair, Joshua Engel.

There was discussion as to the intergovernmental agreement with the City of Oglesby. Based on correspondence with the city, it was suggested that the library not insert specific language requiring a review of the intergovernmental agreement in 5 years' time.

*There was a motion made by Cullinan to accept the intergovernmental agreement as presented with the City of Oglesby; seconded by Watson.*

AYE: Cullinan, Engel, Van De Wyngaerde, Watson

ABSTAIN: Clinard

**Motion passed.**

### **NEW BUSINESS**

There was discussion as to the library's existing certificate of deposit (CD) with Heartland Bank & Trust Company. Secretary Cullinan asked Director Sheedy how many months the previous CD was at, to which she responded "7". Secretary Cullinan noted that, for the same term, Heartland Bank & Trust Company continued to offer the best rate. Vice President Engel noted that local banks would probably match if approached.

*There was a motion made by Cullinan to renew the library's certificate of deposit with Heartland Bank for a 7-month period; seconded by Clinard.*

AYE: Clinard, Cullinan, Engel, Van De Wyngaerde, Watson

**Motion passed.**

Director Sheedy informed the board that, legally, public websites need to have a statement of accessibility. While Streamline will provide the library with such a statement, they require that there be a designated compliance coordinator. She noted that there are three "boxes" to check: (1) that the library has a coordinator, (2) that the library has adopted a statement of accessibility, and (3) that the compliance coordinator has received training. She indicated that she needs to receive training on this topic, but that she just wanted to officially be on record as the library's compliance coordinator.

*There was a motion made by Clinard to appoint Lynn Sheedy as the ADA Accessibility Officer of the Oglesby Public Library; seconded by Van De Wyngaerde.*

AYE: Clinard, Cullinan, Engel, Van De Wyngaerde, Watson

**Motion passed.**

*There was a motion made by Watson to adopt the ADA accessibility statement provided by Streamline; seconded by Clinard.*

AYE: Clinard, Cullinan, Engel, Van De Wyngaerde, Watson

**Motion passed.**

Director Sheedy presented a revised employment application. She noted changes in the verbiage, including the removal of the Social Security number and driver's license number fields, which need to be removed to be in compliance with state law.

*There was a motion made by Van De Wyngaerde to approve the revised employment application, as presented; seconded by Clinard.*

AYE: Clinard, Cullinan, Engel, Van De Wyngaerde, Watson

**Motion passed.**

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

*There was a motion to adjourn at 6:58pm by Clinard; seconded by Cullinan.*

AYE: Clinard, Cullinan, Engel, Van De Wyngaerde, Watson


**Motion passed.**

**MEETING ADJOURNED**



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Joshua Engel  
Vice President



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Austin Cullinan  
Secretary