

**Oglesby Public Library Board Meeting**  
**February 27, 2023**

**1. Opening of meeting** -President Rich Vollmer called the meeting of the Oglesby Public Library District Board of Trustees to order at 6:30pm in the Library.

**2. Roll Call-**

**Present:** Rich Vollmer, Becky Clinard, Karen Watson, Josh Engel, Barbara Ficek, Library Director Lynn Sheedy

**Absent:** -Mary Hansen

**Guests:** - Terry Kamnikar, Greg Stein, J.C. Heerdt of Ficek Electric & Communication Systems. Inc.

After the Roll Call, President Vollmer administered the oath of office to incoming Trustee Terry Kamnikar who is filling the seat vacated by Rick Rigazio.

**3. Public Comment to Agenda Items Only-** None

**4. Approval of Minutes**

**A.** Motion made by Clinard to accept and place the amended Minutes of the January 23, 2023 meeting on file.

**B.** Motion made by Engel to approve the Minutes of the January 23, 2023 Closed Session.

**5. Monthly Bills –**

**A.** Motion by Watson to pay monthly bills, seconded by Ficek. All Ayes Motion carried.

**6. Reports**

**A.** President’s report is attached. Motion by Watson to accept and place on file.

**B.** Treasurer’s report is attached. Motion by Kamnikar to approve and place The Treasurer’s Report on file.

**C.** Library Director’s report is attached. Motion by Clinard to approve and place on file.

**D.** Standing Committees – none

**7. Correspondence-** none

**8. Unfinished Business** – Since Treasurer Clinard is currently “bonded”, no additional bonding is needed. When insurance premium is due the bond amount should be increased to \$100,000.

## **9. New Business**

**A. The Oath of office** was administered to Terry Kamnikar after the Roll Call.

**B. OMA Training for the Board** – Information packet was distributed to Trustees. All Trustees need to complete the Training.

**C. Sexual Harassment Training for the Board** – All Trustees need to complete training on-line.

**D. Comcast Contract Renewal in April** – Guest speaker, J. C. Heerdt of Ficek Communications, provided information and a demonstration of alternative phone options for the library. Currently there is only one phone line and one FAX line. Issue will have to be addressed before the Comcast contract is due for review in April.

**E. Insurance-** Bart Hartauer, of Hartauer Insurance, is scheduled to be present at the next meeting to discuss our current policy with Utica Insurance. May look at other possibilities.

**F. Committee Meetings and Assignments-** The list of Committees and members was distributed.

**Finance and Technology Committee** will meet on Tuesday March 7 at 6:30pm

**Personnel/ Policy Committee** will meet on Tuesday March 14 at 6:30pm

**G. By-laws-** A copy of the Bylaws was distributed to the Trustees for review and possible updating if necessary.

**H. Website** – LionClaw – It was decided to look elsewhere for a new company to control the website. The Facebook uplink also needs to be updated.

## **10. Public Comment** - none

**11. Adjourn Meeting-** Motion to adjourn by Engel. All Ayes  
Meeting adjourned at 8:40pm.

**Next meeting date is March 27, 2023 at 6:30 pm**

Acting Secretary Karen Watson and Barbara Ficek